JOB LEADS #865

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I am including information about voting in this Job Leads because I believe strongly that every American needs to have a seat at the table and if you do not vote, you have no voice. Whatever your interests are; healthcare, food, medical care, schools, etc. every single thing is controlled by government. You may not like that, but that is the reality. AND, here is the important part…much of that is local and those are exactly the elections that are about to take place - Primaries. Voting in the big elections for Governor and President are important, but it's all those little elected officials that affect your and your families lives directly.

MONDAY, APRIL16th is the LAST DAY to REGISTER TO VOTE

Once upon a time…in a far far away land…back in the year 2000, I ran for office for State Representative in Chester County. I was naïve enough to think that if somebody would just send me to Harrisburg I could fix all the things that needed changing for Joseph's People. OK stop laughing. I learned more than I needed to ever know about politics. I didn't win, but I came too close and the opposing party sprang into action and gerrymandered my house out of the district I ran in so I couldn't do it again against their candidate. I'm not sorry I ran by the way. It was an absolutely amazing experience. Besides, my grandkids can say, "my Nana ran for the State House."

Here is one of the most important things I learned and something for you to think about before you dismiss the Primaries and Voting and your personal participation. NEITHER PARTY WANTS YOU TO VOTE. The sounds crazy doesn't it? The truth is that they only want the people they <u>control</u> to vote and those are the people who vote in every election. They have enough data on them to know exactly what to expect. If YOU vote and you are new or not voting often, you are a wild card and believe me, NEITHER party likes wild cards. SO, get out there and vote. Vote your head and your heart. Look up the candidates. With the internet, it's not hard to find out what someone is all about. Despite all of the stuff going on right now, this is a Democracy and YOU do have a say IF you participate. I was absolutely not able to find a site that would give all of our area the Primary info. So here it is by County:

Here is something I didn't know. YOU CAN REGISTER ONLINE. That's new (2015) and it's useful. Here is the link to the PA ONLINE VOTER REGISTRATION. All you have to do is fill out the form and hit submit. What could be easier than that?

https://www.pavoterservices.pa.gov/Pages/VoterRegistrationApplication.aspx

If you have questions about anything relating to voting, here are the Voter Services links for the areas Joseph's People covers.

CHESTER: http://chesco.org/156/Voter-Services

BERKS: http://www.co.berks.pa.us/elections/site/default.asp

BUCKS:
http://www.buckscounty.org/government/CommunityServices/BoardofElections

DELAWARE: http://www.co.delaware.pa.us/elections/election.html

MONTGOMERY: https://www.montcopa.org/753/Voter-Services

ALLEGHANY: https://www.countyoffice.org/pa-allegheny-county-elections/

PRIMARY: May 15, Polls close 8 p.m.

https://www.pavoterservices.pa.gov/Pages/PollingPlaceInfo.aspx

The General Election: Nov. 6th, 2018 is the election for Governor, Senators, etc.

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SKILLED MICROSOFT WORD person to work on a project for Joseph's People. We are in need of someone with very good word skills to assist us with the revamping of our document "My Journey." This project requires the skills of someone who can handle the formatting, cutting and pasting aspects of WORD. You will work closely with Cheryl Spaulding to complete the revamp. It can be done via email and phone. The project needs to be completed quickly, so this is an immediate need and will require someone who can give their attention to it. This is a paid request. If you are skilled and interested, then call Cheryl at 610.304.4010 and we can determine how long you believe the project will take.

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Subject: [Phillyleads] Senior Oracle Engineer, Broomall, PA, FTE

 Software Methods is seeking a Senior Oracle Engineer for a full-time employment opportunity at our client located in Broomall, PA.

We're looking for a brilliant, strong, creative and motivated engineer who will thrive in a startup environment and can contribute, innovate and deliver industry-leading SaaS solutions. This is a great opportunity with a lot of potentials and will play an important role in our growing development team.

Successful candidates should enjoy working in a fast-paced environment and strive to succeed! This position will report directly to the Development Manager.

Responsibilities

- Responsible for design, implementation and testing of our core product components
- Work in a team-oriented environment to develop complex web-based applications
- Work closely with other engineers, solution architects, QA and Operations teams to implement product enhancements and issue resolutions
- Design and build systems to increase performance and scalability of SaaS solutions

- Think creatively and work independently and with others, as needed, to maximize efficiency and throughput
- Participate in technical discussions; come up with innovative ways to improve the product and process
- Troubleshoot issues with application, technologies and infrastructure
- Continuously improve technical knowledge to stay current.
- Deliver work with quality on time

Required Qualifications

- Bachelor's degree in Computer Science or related field
- 5+ years of PL/SQL strong application development experience with Linux/Oracle database
- 3+ years of experience with database (preferably Oracle) including data modeling and query tuning.

Preferred Qualifications

- Experience in financial systems, payment processors, and tax engines
- Experience with database performance tuning
- Experience managing Cloud infrastructure
- Experience with Bitbucket and/or Git
- Experience with Agile development
- Experience developing web applications
- Working experience in Java/Scala good to have
- Capability to multitask and excel in a fast-paced, evolving environment
- Strong communication and teamwork skills
- A positive attitude and superior work ethic.

If this sounds like you, please contact us today!

Posted by: stephen_sherer@software-methods.com

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[Connection](), which has a location in Exton, is a technology solutions provider that connects people with technology to enhance growth, elevate productivity, and empower innovation through customer-centric IT solutions and services.

Senior Project Manager

This position manages a mix of Tier 1 and complex engagements; manages activities for pre-sales, including assigning technical resources and estimating budgets; and manages activities for post-sales, including managing the project schedule and ensuring project guidelines are followed.

The ideal candidate will possess a bachelor's degree in computer science, engineering, or project management; a minimum of seven years of experience in IT project management; and experience with project management tracking software.

Desktop Deployment Technician

This position deploys and sets up IT software and hardware systems; provides troubleshooting and software support services for PCs, printers, and peripherals; and provides end-user support and customer service.

The ideal candidate will possess three to five years of overall IT experience; experience in hardware and software deployment; good customer service skills; and PC, printer, monitor, basic network, and related experience.

[Click here]() to read more about the Desktop Deployment Technician position at Connection.

Business Development Specialist – Apple

This position proactively increases sales of a specific practice area by working directly with account managers and the sales management team to penetrate accounts and increase market share; and maintains and increases knowledge by attending trainings and achieving certifications.

The ideal candidate will possess a bachelor's degree in marketing, business, or computer science; a minimum of four years of sales experience; strong interpersonal and proactive communication skills; and an understanding of inside sales strategies.

[Click here]() to read more about the Business Development Specialist position at Connection.

~~~~~~Bi-lingual Outreach Educator

The Chester County Food Bank was formed in 2009 to address the escalating hunger problem in the county. Today, we are the central hunger relief organization serving more than 120 partner agencies in Chester County, PA. The Food Security Initiatives Team exists within CCFB to nurture a healthful and inclusive food environment which empowers food insecure families to grow, cook and eat beneficial foods and to offer opportunities for food-centered learning and community engagement.

The full-time, salaried position of Bilingual Outreach Educator will lead Spanish-speaking outreach and education as a critical component of CCFB's Food Security Initiatives Team to help increase access to healthy food among Chester County residents. This individual will work across CCFB programs to implement outreach and education initiatives related to improving healthy foodchoices and increasing consumption of fruits and vegetables. Working under the supervision of the Director of Food Security Initiatives, the Bi-lingual Outreach Educator will collaborate with the Fresh2You Mobile Market, Raised Bed Garden Program, and EatFresh cooking classes. (information about programs found at www.chestercountyfoodbank.org)

Responsibilities Include:

➢ Staff mobile market as needed; Assist in outreach efforts to promote the Fresh2You Mobile Market and Fruit and Vegetable Prescriptions (FVRx) among the Spanish-speaking community; Raise market awareness with promotion materials

➢ Lead seasonal EatFresh cooking classes at various locations throughout Chester County

➢ Support goals of the Raised Bed Garden program; Implement gardening into food education programs where appropriate; Assist in classes where individuals and families learn to grow produce

➢ Assess community need for programming and events; Coordinate outreach efforts among Spanish-speaking community.

➢ Work with interns, volunteers, and program educators to implement food education programs at a variety of locations including food provider agencies, and other community partner sites. Support data entry and management of participant information as required, exercising discretion and maintaining confidentiality;

➢ Recruit and train volunteers, interns and instructors to teach classes

➢ Administer pre- and post-surveys and focus groups in Spanish for program evaluation.

➢ Aid in the development, building, and sustaining of partnerships with public and private agencies.

➢ Assist with developing and translating educational resources into Spanish

Qualifications:

➢ Fluency in written and spoken Spanish and the ability to teach in both Spanish and English, are required.

➢ Demonstrated interest and experience in community-based health, local food systems, or agriculture highly preferred.

We mobilize our community to ensure access to real, healthy food

➢ Bachelors in Education, Nutrition, Public Health or another relevant field preferred, but not required

➢ Experience and comfort teaching food education classes in Spanish to various age groups, or presenting other information to large groups via structured classes or other outreach activities.

➢ Exceptional interpersonal and customer service skills.

➢ Proficiency with computer applications such as Microsoft Word, Outlook, Excel, and social media platforms.

➢ Detail-oriented with ability to complete tasks in a timely manner; the ability to work independently and to collaborate with a team.

➢ Experience working with diverse populations including recipients of public benefits is strongly desired.

➢ Knowledge of Chester County's various communities strongly desired

Requirements

➢ Willingness to show initiative and creativity

➢ This position requires the employee to work in an office environment and outside in all weather conditions.

➢ Ability to interact with persons of various socio-economic backgrounds, and the generalpublic.
➢ A high level of comfort with technology, especially for learning mobile-based applications such as point of sale and database platforms
➢ Safe driving record, valid license, proof of car insurance and registration
➢ Ability to obtain clearances including Child Abuse History
➢ Ability to lift 50 pounds repeatedly and stand for extended periods of time
➢ This position requires some weekend work and will require early morning work or late evening work on occasion.
Please send resume and cover letter to jobs@chestercountyfoodbank.org
Chester County Food Bank
650 Pennsylvania Dr.
Exton, PA 19341

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[ARK-REQ-0628](#) - **Purchasing Assistant**

Salary: Open, **Position Type:** Contract, **Project Duration:** 11+ Months, **Number Of Openings:** 1, **Location:** King of Prussia, PA 19406

Skills:

Description:

Indirect Goods & Service Purchasing Assistant
Position of Purchasing Assistant reports to the Sr. Manager Strategic Procurement with responsibility for administration of preferred suppliers, administration of Client's travel program, and administration of procurement tools.

JOB DIMENSIONS ** Provision of support to the indirect goods and services Strategic and Regional Procurement Managers through oversight of preferred supplier implementation and performance to ensure successful implementation of strategic sourcing decisions, e.g. provide local contact to internal customers, liaise with suppliers, ensure expectations are being met.
Strategic Sourcing: Support e-sourcing efforts of others by managing supplier registrations, preparation and uploading of bid documents, extracting bid documents, preparation of bid evaluation forms as appropriate, and handling of supplier communications. Supplier Relationship Management: Indirect preferred goods and services supplier management to include monitoring supplier performance and resolution of operational issues. Arranges for and documents business reviews with strategic suppliers. Monitors timing and receipt of supplier rebates due.
Document Management: Management of departmental key documents, including administration of document management procedures, contract database management for indirect goods and services agreements, and administration of department SharePoint site. • Travel Services: Manage day to day operations of travel program supporting $11M USD in spend.

• General administrative support: Assist on an ad-hoc basis with various reports, and clerical tasks.

KEY ACTIVITIES AND RESPONSIBILITIES (INCLUDE % OF TIME (USING RANGES) FOR EACH ITEM NEXT TO EACH ACTIVITY, TOTALING TO 100%; USE INCREMENTS OF 10% AND HIGHER; BALANCE OF SMALLER ITEMS CAN FALL INTO "OTHER DUTIES AS ASSIGNED")

Supplier Relationship Management (35%)
• Prepare for periodic supplier business reviews, including scheduling of meetings, provide reports requested by Category Managers, complete meeting minutes, and filing of all meeting documentation • Development and conducting of customer satisfaction surveys and facilitating resulting corrective actions • Support the Client Vendor Enterprise Regulatory Tracking (AVERT) program, including reporting, facilitation of vendor requirement waivers, and user profile management • Performs activities to support risk management and protection of Client corporate reputation, in support of Client global sustainability and supplier code of conduct programs • Facilitate resolution of preferred supplier invoicing and/or payment issues

Document Management (25%)
• Maintains appropriate level of administration around contracts and suppliers (e.g., contract database, equipment records and/or specification) • Manage the storage of indirect goods and services contracts in accordance with Client Legal department procedures • As administrator for department SharePoint site, manage access rights, folder structure and content presentation format

Travel Services (40%)
• Provides internal customer support and travel agency vendor management to support daily operations, including the creation and maintenance of traveler profiles in the booking tool, and resolving traveler and travel program issues • Manages "custody of care" program with support by others to monitoring global travel

CONTEXT AND ENVIRONMENT This position is based in King of Prussia, PA. No travel is anticipated for this position.

REQUIRED EDUCATION/QUALIFICATIONS /WORK EXPERIENCE
• Minimum of 3-5 year of administrative experience, preferably in a purchasing environment • High School degree is required, but a BS or AS degree is strongly preferred

DEMONSTRATED COMPETENCIES
• Experience in purchasing and/or travel program strongly preferred • Ability to work independently with minimum direction as well as a part of a team • Strong interpersonal and problem solving skills • Strong organization and multitasking skills • Ability to support multiple individuals with different roles and management styles • Advanced Microsoft Office suite experience • SAP experience preferred

Nitish Kumar

VARITE INC.

408-216-8650 x222

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Position ID-   **15000**

Job Title -   **Sourcing and Logistics Assistant**

Client name -   **DuPont (world's fourth largest chemical company)**

Job Contract   **7+ Months**

Pay Rate -   **$25.15/hr. on w2**

Job Time –   **8:00 AM to 05:00 PM (Monday to Friday)**

Location -   **974 Centre Rd Building 735, Wilmington, DE 19805 United States**

Qualifications:

The Sourcing & Logistics Specialist position is a global position instrumental in supporting the sourcing agreement and transactional work for sites in North America and Puerto Rico. This position has numerous varied and complex tasks which must be handled efficiently and effectively to ensure that client, supplier, and buyer needs are met and is the primary interface regarding all matters related to inquiries, purchase orders, invoicing, sourcing documents and any other client service related items in the handling of Sourcing transactional work. This must be accomplished in a way that shows the highest regard for DuPont core values.

Some of the key job responsibilities include:

- As buyer of record, develop procurement strategies in conjunction with businesses and/or commodity team CTQs.
- Responsible for preparing, negotiating, managing and coordinating agreements supporting the procurement of various materials and services.
- Buyer of record with execution authority up to $100,000,
- Points of negotiation may include, but not limited to: terms and conditions, lump sums, labor rates, mark-ups, and terms of payment, and Create white paper agreements.

- Research and analysis is needed to understand labor/market rates for services to enable better negotiations. Ensures competitive pricing by suppliers versus industry trends and market place dynamics.
- May evaluate and select suppliers in terms of quality, service, cost and capability using the 'lowest touch' processes possible.
- Analyze orders to ensure correct T's & C's are used for the work being performed. As buyer of record, may use authority to waive and/or deviate from boiler plate T's & C's housed in DuPA library during the negotiation process with suppliers. Scrutinize proposals from suppliers for unnecessary charges and mark-ups
- May work independently to set up auctions for buyers. In addition, may serve as a resource and some times, subject matter expert to the buyer for knowledge and skill around setting up auctions.
- Adopt a systematic approach to monitoring agreements such that they do not expire. Upon expiration, make the decision and/or work with the buyer to address whether the agreement wiJI be extended, canceled or recreated. Serve as a resource to new buyers regarding BRRP and S&L policies and procedures.
- After negotiations are complete by buyer, independently lead and handle all end-to-end processes.
- This includes setting up agreements appropriately, ensuring the correct T's & C's were used by buyer and raising questions/concerns if any found, obtaining authorizations, executing the agreement by getting appropriate signatures, and implementing agreements. Network with key resources to establish rules where they do not exist due to creative negotiations by the buyer.
- Collaborate with supply chain and/or contract administrators to ensure agreements are implemented at site level.
- Serve as key contact to handle day-to-day needs of the sites and suppliers, as well as use discretionary judgment to resolve issues that may arise in the absence of the buyer.
- Use discretionary judgment to independently assess workload to set priority and make adjustments.
- This involves close interaction and integration with various businesses and functions to ensure uninterrupted supply in receipt of goods & services and ultimately in providing outstanding client supplier and buyer satisfaction. Respond to critical delivery issues and use discretionary judgment to resolve issues in a prompt manner.
- Lead & make decisions based upon supply/demand need for their respective commodity, mostly without the buyer being involved. Seek out alternate supply options in rase where material is allocated or unavailable.
- Resolve quality, service, supply, and invoicing issues with suppliers. Interface with both internal clients and external suppliers to resolve issues without Leadership direction.
- Initiate, develop, facilitate and/or implement process improvements specific to service centers, commodities, and/or sites. 7bis includes DPS TRACC improvement project team participation and implementation.
- Create standard operating procedures and training documents to facilitate training both within WSC and in the other global service centers.
- Participate on global teams to drive standardization across global service centers.

Skill Requirements:

- Candidates must have strong customer service skills, be client focused and possess very strong interpersonal skills to deal effectively with the varying tasks and demands in this role.
- Strong communication skills, embraces and adapts to change, flexible and has a positive attitude.
- Candidates must possess strong computer (Word, Excel, PowerPoint, and Lotus Notes) capability and procurement systems (DSAP, NEXUS, SAP, eZSource) experience.
- Candidates must possess ability to listen as well as communicate information in a clear courteous, concise and logical manner.
- Skilled at standardizing and simplifying processes to enable consistency in work practices across the center.
- Strong organizational skills to manage the heavy workload in this position and works well under pressure.

Thanks & Regards

Nick Carter

Pinnacle Technology

(A Preferred Vendor of DuPont)

Phone: 7139317311

Fax: 973-255-3000

Web:www.pinnacle-technology.com

(http://www.dupont.com)

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Job Title	Business Analyst/Project Manager
Non Technical Skills	- Very Strong Pharma R&D Domain Business knowledge - Very strong English conversations and documentation - Very strong Technical Skills - Demonstrate excellent problem solving and critical thinking to suggest multiple solutions business process and application system issues - Strong leadership ability to drive the team towards goal - Should have service oriented and customer focused job experience.

Desired Skills	• Have worked on custom development (Product / Tool development)
	• .NET 4/4.5 (C#, VB.net)
	• HTML, Experience in using HTML
	• JavaScript / VB Script
	• SQL and PL SQL
	• RDBMS Modelling and Design
	• Web services (SOAP and REST), Experience in using web service tools such as SOAP UI
	• Proficiency in MS Excel, MS Word, MS One Note, MS PowerPoint
	• Project Management
	• Graphic Design Experience
	• Flash / Flex
	• Usability / User Experience Skillsets
Roles & Responsibilities	• Experience of Pharma domain in Business Analysis to capture and document the business, user and functional requirements as per SDLC
	• Experience in drafting SOP's, Job Aids & Request for Proposal (RFP)
	• Experience in SDLC Processes for Pharma
	• R&D pharma domain understanding & experience of working with multi stake holder environment
	• Project Management experience to work with Multiple vendors and stakeholders
	• Analyzing existing process documentation, SOPs, job aids, work instructions to understand the current state of processes and associated systems.
	• Experience to work with System Integration implementations
	• Identifying key business stakeholders
	• Able to capture the requirements with experience of writing SDLC documents by working with client in the area of Research & Development business unit in Pharma Domain
	• Planning, organizing requirements elicitation, documentation and playback to business stakeholders.
	• Elicit and document Business Requirements and associated business rules, user requirements, functional requirements and non-functional requirements.
	• Set up requirements walk through and clarification sessions with multiple development team
	• Create application solution mockups in MS PowerPoint to playback to the business stakeholders and development team
	• Participate to necessary technical design discussions with the offshore architect team to ensure that the requirements
	• Review design document, test plan, test scripts, executed test summary reports and traceability matrix to ensure that the requirements are being met
	• Participate in business and technical discussions with interfacing systems
	• Provide status updates to customer stakeholders in necessary governance calls and also update status in project management tools
	• Track development team progress across project milestones during the development project
	• Review and Track MS Project Plan of development team
	• Ensure that compliance steps are met based on customer SDLC and RFC processes
	• Co-ordination with Web developers/Designers
	• Troubleshooting techniques
	• Developing prototypes

Work Location Collegeville, PA
.

Thanks & Regards
Gurnav Singh
IDC Technologies Solutions (P) Ltd.
Phone: 408-457-9381 Ext- 4086
E Mail : gurnav.singh@idctechnologies.com
Webiste: www.idctechnologies.com

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Job sent to me. Reach out to chris.broadway@gmail.com for referral.

Engineer I, Systems Infrastrcuture

Swedesboro, NJ

6+ Months

  Job Description Key Responsibilities: Analyze and recommend the current physical and virtual server infrastructure systems Analyze and recommend network remote access solutions Recommend server/network solutions and technology that will enhance performance and meet business needs Responsible for development and maintenance of network documentation. (Network Diagrams, Maps, Statistics, etc.) Perform other duties as assigned Minimum Requirements/Qualifications: 2 year technical education beyond high school Equivalent work experience acceptable Relevant technical certificates a plus 1-3 years work experience with physical and virtual server infrastructure systems Demonstrates self-discipline and motivation in all aspects of job performance Experience with structured cabling implementation and design Strong troubleshooting skills Ability to communicate technical concepts to technical and non-technical audience Able to complete assignment with minimal direction Must be able to work in a high-pressure team environment, handle multiple tasks and react quickly to networking problems and issues Must adapt to rapidly changing technologies Enhanced PC knowledge and skill sets utilizing Microsoft products Interest in expanding one's knowledge in the technology industry Strong analytical and product management skills required, including a thorough understanding of how to interpret customer business needs and translate them into application and operational requirements Excellent verbal and written communication skills and the ability to interact professionally with a diverse group, executives, managers, and subject matter experts Non-Negotiable Hiring Criteria: Strong attention to detail Strong client support orientation

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LINE COOK:

Hi Cherl I'm looking for line cooks. $12 - $15 hr   40 hrs a week every other weekend 10:30 - 7pm. I would like someone with some experience, but I am willing to train . This job is Full time and comes with Benifits (401k Health, Dental, Eye) I do allow my staff to eat here so that is another benefit.

thomas.mazurek@sodexo.com 484-276-3790 leave message

thank you

Tom Mazurek, Chef Manager

Wellington Hall

1361 East Boot Rd, West Chester Pa, 19380

484-653-3816

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ARE YOU RUNNING A SMALL BUSINESS ON THE SIDE, OR CONSIDERING GOING INTO BUSINESS FOR YOURSELF? SCORE runs excellent workshops. Here are a couple that might be of interest. These do not cost, some others do. Check out the SCORE web page for further information on their organization and additional and future seminars.

https://chesterdelco.score.org/content/take-workshop-113

How to Start and Operate a Small Business
Wednesday, April 18, 2018 from 6:00 PM to 8:00 PM EDT
You have come to the right place if you are in the early stages of thinking about starting a small business. In fact, even if you have started up your business and realized you missed a few things, If you are thinking about " becoming your own boss," this is a chance to get an overview of the things you need to know and the skills you need to have.
Exton Chester County Library (Burke Room)
How to Start and Operate a Small Business
Thursday, April 19, 2018 from 6:00 PM to 8:00 PM EDT
You have come to the right place if you are in the early stages of thinking about starting a small business. In fact, even if you have started up your business and realized you missed a few things, If you are thinking about " becoming your own boss," this is a chance to get an overview of the things you need to know and the skills you need to have.
Delaware County Chamber of Commerce - Comcast Room
Strategic Research-Based Approaches for LinkedIn

Wednesday, April 18, 2018 from 6:30 PM to 8:30 PM EDT
This informative workshop will delve into a research-based philosophy and strategies to create a LinkedIn profile that is geared towards viewers with average attention spans of about 7 seconds. You'll get insights into the role of cognitive neuroscience and the evolution of the "digital brain".
Haverford Township Free Library
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Thermo Fisher Scientific Inc. is the world leader in serving science, with revenues of more than $20 billion and approximately 65,000 employees globally. Our mission is to enable our customers to make the world healthier, cleaner and safer. (www.corporate.thermofisher.com).

If you are interested in pursuing this opportunity please reply to this email with your resume and expected compensation.

In case you are not currently available or interested in pursuing this opportunity, please forward this email among your circle who might be suitable and interested for any of our open requirements. VARITE has a Candidate Referral Fee plan where you will receive a one-time fee of $250 if the referred candidate successfully works with VARITE on an assignment for at least 3 months.

[TMO-REQ-004433](TMO-REQ-004433) - Project Manager

Pay Rate: $33/hr on W2,   **Position Type:** Contract,   **Project Duration:** 11+Months,   **Number Of Openings:** 1,   **Location:** Millersburg, PA 17061

Skills:

Description:

The Ops PMO Project Manager (PM) manages and co-ordinates various key high visibility and/or cross functional projects for Client Life Science Solutions Group (LSG) Global Operations. These projects may be contained to a single site location or may span multiple sites around the world. The Ops PMO PM will, at times, be responsible for managing multiple concurrent projects that will range from initial discussions with sponsors and key stakeholders through the development of the project specifications, scope, documentation, deliverables, and management of all project related activities from initiation through project closure.

Job Duties and Responsibilities:
 The PM is responsible for providing data and input necessary for proper project prioritization as well as managing the full project life cycle. The PM coordinates with the various Operations functions as well as non-ops functions, where applicable, to establish project teams, communicate and collaborate with project sponsors, and provide structure and project discipline to the initiation, planning, execution and closure of assigned projects.

The Ops PM is responsible for managing project scope, deliverables and communications to stakeholders which will include executive level reporting and presentations from time to time. The PM will work with the project team and finance team to establish project financials. The PM will work closely with functional managers to select and lead the project team members through the project life cycle to successful completion of assigned projects.

Responsibilities may include:

Planning projects
• Define the scope of the project in collaboration with sponsor and/or senior management
• Create a detailed work plan which identifies and sequences the activities needed to successfully complete the project
• Determine the resources required to complete the project
• Develop a schedule for project completion that effectively allocates the resources to the activities
• Review the project schedule with peers and then with sponsor/senior management and all other staff that will be affected by the project activities; revise the schedule as required
• Determine the objectives and measures upon which the project will be evaluated at its completion
• Use of appropriate project planning tools to communicate milestones and critical path activities and responsibilities

Running projects
• Execute the project according to the project plan
• Develop forms and records to document project activities
• Set up files to ensure that all project information is appropriately documented and secured
• Monitor the progress of the project and make adjustments as necessary to ensure the successful completion of the project
• Establish a communication schedule (operating mechanisms) to update stakeholders including appropriate staff in the organization on the progress of the project
• Review the quality of the work completed with the project team on a regular basis to ensure that it meets the project standards
• Conduct peer reviews with the Ops PMO team to share best practices and lessons learned during project execution

Controlling projects
• Write/update status reports on the project for management and sponsors
• Communicate with sponsors as agreed on during project initiation and planning
• Identify and monitor project issues and risks; mitigate as appropriate
• Monitor and report all budgeted project expenditures
• Monitor cash flow projections and report actual cash flow and variance to senior management on a regular basis

• Collaborate with finance partner to manage all project funds according to established accounting policies and procedures
• Ensure that all financial records for the project are up to date
• Prepare financial reports and supporting documentation for sponsors

Closing projects
• Ensure that the project deliverables are completed on time, within budget and at the required level of quality
• Ensure that the project milestones are met
• Evaluate the outcomes of the project as established during the planning phase
• Document lessons learned during all phases of the project and conduct post project lessons learned reviews

Other responsibilities
• As part of the PMO team you will be required to assume other responsibilities from time to time.
• Coordinating and facilitating periodic operations project reviews
• Coaching, guiding and mentoring new Project managers or other PMs within LSG Operations
• Other activities in support of Ops PMO

Minimum Qualifications:
• Two or more years leading teams, or as a project manager leading a project through all life cycle phases
• Strong ability to organize and plan team activities toward specific goals and objectives.
• Strong ability to effectively communicate to project teams, sponsors, and executives
• Strong problem solving skills
• Travel may be required up to 50% of the time
 Preferred Experience / Key Skills for success:
• Degree in project management or business management preferred
• Formal project management training
• PMI certification is a plus but not required
• Broad knowledge of Operations or in-depth knowledge of supply chain or manufacturing
• PPI training

The ideal Project Manager should demonstrate competence in some or all of the following:
• Understand ethical behavior and business practices, and ensure that they follow the Client 4i values
• Communicate Effectively: Speak, listen and write in a clear, thorough and timely manner.
• Work cooperatively and effectively with others to set goals, resolve problems, and make decisions that enhance organizational effectiveness.
• Positively influence others to achieve results that are in the best interest of the organization.

• Set priorities, develop a work schedule, monitor progress towards goals, and track details/data/information/activities.

Skill/Experience/Education
Mandatory:

Project Manager

Desired:

Contingent Salary (CWSA)-TEM.CWSA.A00

Please feel free to contact me anytime to discuss further on this opportunity and I look forward to assisting you in finding your next assignment.

You can also search all the open jobs with VARITE and apply online at: (http://www.varite.com/careers/).

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FARO Technologies, with a facility in Exton, is a source for 3D measurement technology that develops and markets computer-aided measurement and imaging devices and software.

Systems Test Engineer

This position designs test plans, scenarios, scripts, and procedures on new versions of hardware and software; documents and maintains the database of known test defects; and creates, updates, and maintains test documentation and instructions.

The ideal candidate will possess a bachelor's degree in computer science, physics, or mechanical engineering; one to three years of experience in designing test automation; and experience in programming or writing software for test automation using C, Labview, Matlab, and/or Python.

Click here to read more about the Systems Test Engineer position at FARO Technologies.

HR Business Partner

This position provides HR policy guidance and interpretations; conducts weekly meetings with various business units; and analyzes trends and metrics in partnership with the HR group to develop appropriate solutions, programs, and policies.

The ideal candidate will possess a bachelor's degree in business administration, human resources, or a related discipline; and three to five years of experience leading human resources disciplines, including compensation, organizational effectives, employee relations, and diversity in a large organization.

Click here to read more about the HR Business Partner position at FARO Technologies.

Project Manager

This position creates and maintains project plans for key projects; evaluates and assigns resource allocations; develops subsystem design requirements and specifications based on system requirements; and defines project scopes.

The ideal candidate will possess a bachelor's degree in engineering; a minimum of five years of experience, including two to five years of project management experience; and experience in Agile Project Management methodologies and tools.

Click here to read more about the Project Manager position at FARO Technologies.

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Subject: Instructional Technology Specialist - Cabrini University

The Instructional Designer works directly with faculty and focuses on designing and developing online courses delivered via the University's learning management system. The Instructional Designer must have knowledge of educational and instructional design theories and emerging technologies, as well as experience in developing online courses. The Instructional Designer must be able to effectively communicate best practices in e-learning to faculty and assist them in developing measurable course objectives and editing content within the learning management system (Blackboard).
To view more and apply, go to :

https://jobs.cabrini.edu/postings/1063

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COORDINATOR: Voice and Vision, Inc. is seeking a Coordinator to lead the Chester County Consumer & Family Satisfaction Team!

 We are seeking a motivated and highly personable individual who will manage the operations of the Voice and Vision, Inc. Chester County Consumer & Family Satisfaction Team (C/FST). This will include oversight of data gathering projects, training and supervision of C/FST interview staff, accountability for database management and integrity, representation at various County behavioral health committees, and presentation of results to quality managers and stakeholders.

Qualifications include:

1. Personal experience using behavioral health services (mental health and/or drug and alcohol) <u>in Chester County</u> for self or a family member
2. Minimum High School Diploma; Associate's or Bachelor's Degree Preferred
3. Demonstrated professional demeanor, with excellent interpersonal and communication skills
4. Intermediate skills in Microsoft Office, particularly Excel and PowerPoint
5. Knowledgeable of behavioral health services, Chester County providers, and supports as well as recovery, resiliency and person/family-centered principles
6. Strong skills in organization, planning, and supervision of projects, with attention to detail
7. Demonstrated ability to manage multiple tasks independently and in collaboration with team and meet deadlines, exercise sound judgment and problem solving
8. Background in data gathering, statistics, and analysis is preferred
9. Previous supervisory or program management experience a plus
10. Driver's license, a car with current registration and insurance – required

30-35 hours per week plus benefits. Will include some evening and weekend hours. **For more information or to request an application, please contact Sheri at 1-800-734-5665 or** sheri@voiceandvisioninc.org

ABOUT US:

Voice and Vision employees are smart, innovative, kind, resilient, respectful, and welcoming people who also happen to have personal experience with mental illness, disabilities, and addictions. Through our strengths, creativity, and unique experiences, we lead the way in designing services that promote hope, incredible resiliency, and dreams of a bright future.

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Position Title: Project Manager cum BSA with Capital Market exp
Location: Malvern, PA
Duration: 6+ Months

Job Description:

- Experienced Project Manager cum BSA who should provide technology strategy planning,integrate information technologies into the company for optimal effectiveness.
- Should have good working exp with Capital Markets.
- Understand current and future business goals and ongoing IT issues to ensure business success.Develop a renewal and upgrade schedule for company software programs and Ensure that employees are following computer use policies, information security and privacy.Participate in recruitment, orientation and ongoing training of new IT staff.Supervise and direct IT person.
- PM/cBuild and lead high performing agile teams Provide technical guidance, mentorship, and assistance to direct reports Hire outstanding talent that can work in high performing teams and deliver stellar results for the business Proactively identify architectural weaknesses and recommend solutions Partner with dependent domains to create shared architecture which meets short term and long term need of the company.

- Evaluate new technologies and stay current with a broad range of industry trends and developments
- Manage escalations, production issues, and new product deployments to customers. Looking for a BSA to assist a large cross-functional development team deliver capabilities related to FAX Management.
- Candidates with experience working with BDD/Shift Left development are preferred.
- Need good knowledge in investment banking.
- Good Communication, QC, Cucumber knowledge is a plus.
- Should have experience as BA in big financial programs.

Regards,

Ashish Gupta

IDC Technologies, Inc

Phone : 408-457-9381 ex 4046

Email : ashish.gupta@idctechnologies.com

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Empowering Technologies Services

Remote Services | IT Services | BPO |

IT Consulting | Staffing Solutions |

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Storyline Developer Needed in Newtown Square, PA!

You are receiving this email because you have previously been in contact with TCG. Please let me know if you are interested in the opportunity listed below, or know someone who may be.

Storyline Developer:

- Must be able to work quickly and efficiently in the Storyline 360

- Starting in December

- On site or off site flexibility

- Duration: 1-3 months

- Rate up to $35/hour

If you are IMMEDIATELY available please respond with an updated resume, and 3 bullet points on why you are a fit for this role. Please, no phone calls.

If you are not a fit for this opportunity, or are currently working, please do not hesitate to send your friends! Refer me someone, and I place them, I can throw you a referral bonus if we can place them!

Warmly,

Sam Hopkins
Division Director

W: 215.568.9410

Connect with us: LinkedIn | Facebook | Twitter | YouTube | Google+ | Pinterest
The Creative Group | 1735 Market Street | 25th Floor | Philadelphia | PA 19103 USA |creativegroup.com

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Here is an IT role through Robert Half Technology.
Please use me as a referral.

Chris Broadway
chris.broadway@gmail.com

Field Technician (travel 75% of the time about 30 mile radius)
Bryn Mawr, Pa – home office
contract to hire
$20-24hr

3+ years of desktop experience
Server support
Basic network- lan wan vpn DHCP TCP/IP
Plan and perform network maintenance and system upgrades
- 3+ years of experience working with current Windows server and workstation O.S.
- 3+ years of experience with Routers/Switches, TCP/IP, DNS and VPN
- Knowledge of Active Directory
- Hands on experience with Microsoft Office 365 Migrations
-

Morgan Komatick

Morgan Komatick | Lead Recruiter
Robert Half Technology | 460 E. Swedesford Road, Suite 3020 | Wayne, PA 19087| rht.com
☎ phone (office): 484-254-9070 📠 fax: 484-254-0868 ✉ e-mail: morgan.komatick@rht.com

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